

Data Protection Basics

Training for Your Staff

CHF 2,500 (excl. VAT)

■ SUMMARY

With this product, we provide training on data protection to your staff, focusing on the key aspects relevant to them. The aim of the course is to equip your staff with the essential knowledge required to perform their tasks in conformance with data protection laws.

The content of the training may be customized according to your needs, but we generally recommend covering the following:

- Introduction and key notions
- Key principles (incl. consent) and their implications for day-to-day activities
- Rights of individuals
- Using service providers and sub-processors
- Practical examples and solutions, do's and don'ts
- Questions and wrap-up

■ PROCESS AND DELIVERABLES



Kick-off

We hold an initial kick-off call or meeting to discuss the content and organization of the training.



Information gathering

If necessary, we send you relevant questionnaires based on which you provide additional information regarding your company.



Preparation & materials

We prepare the training and course materials based on our discussion and the information you provided.



Training session

We hold a 2-hour video or in-person training session with your staff.



Course materials

You receive the deliverables, including the course materials and a factsheet covering the key aspects.

■ LIMITATIONS, CONDITIONS AND DISCLAIMERS

Requires successful onboarding as a client of the firm (incl. KYC, conflict checks, and signed engagement letter).

The price indicated above is exclusive of travel time and expenses (if relevant).

Services not included in the package will be charged at standard rates and subject to our engagement terms.

■ CONTACT

If interested, please contact your contact person within ID EST, or write to contact@idest.pro or call +41 21 321 0880.